



TEXAS
JUVENILE JUSTICE
DEPARTMENT

October 13, 2023

Dear Chief,

This letter is to notify you that your department is being granted a waiver from the annual independent audit requirement for fiscal year FY2024 currently stated in Exhibit A, section IX.A.3 of the State Aid and Targeted Grant Contract. This opportunity is being granted as a cost-saving measure to departments which received \$750,000 or less in total state grant allocations for fiscal year FY2023 and are deemed to be at low risk based on a review of factors such as timely reporting, performance on past independent audits, and performance on past TJJD fiscal monitoring visits.

Your department meets these requirements and, therefore, has the option to forgo submission of an independent audit of funds expended in fiscal year 2024. Because some jurisdictions may use the independent audit for other purposes, TJJD encourages you to discuss this letter with your fiscal officer and/or juvenile board chair to determine if completing an audit is in your department's best interests. Please note that TJJD is only able to grant this waiver every other year, so choosing to forgo an audit this year will result in the requirement to complete and submit an independent audit in FY2025.

Under the terms of the state aid and general grant requirements contract in Exhibit A, section VIII.G.16, TJJD may waive this requirement by written notification to your department. Therefore, no amendment or additional communication is needed from you. We will determine eligibility for next year based on whether we received an independent audit from your department in FY2023. The agency hopes you find this cost saving measure beneficial. If you have questions or wish to discuss this offer in more detail, please contact Caitlyn Porterfield.

Sincerely,

Paul S. Alamo

Paul S. Alamo
Grant Coordinator V